

Norfolk Public Schools: NORFOLK, MASSACHUSETTS

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**Norfolk School Committee
MINUTES
Freeman-Kennedy School – Media Center
Tuesday • September 11, 2012 • 7:00 PM**

Mission Statement

The Norfolk Public Schools offers a safe, joyful and challenging learning environment that meets the needs of our diverse students. Through school, family and community partnerships, we provide an education that inspires life-long learners and cultivates caring and productive citizens of our ever-changing world.

7:15 PM EXECUTIVE SESSION

To enter executive session per MGL Chapter 30, section 21(A3) for the purpose of discussing strategy with respect to collective bargaining because an open session will have a detrimental effect on the School Committee's bargaining position.

Call to Order

Shawn Dooley, Chair, called the meeting to order at 7:55 PM.

Roll Call: Jeff Chalmers, Mark Flaherty, Kelly Petersen, Thomas Doyle, Shawn Dooley

Also Present: Dr. Ingrid Allardi, Superintendent and Pam Kinahan, Recording Secretary

Public Comment

Kathy Maloof, President, NTA, Norfolk resident; expressed her thanks to the School Committee for the Freeman-Kennedy school, staff appreciation luncheon and the ribbon cutting ceremony.

ADMINISTRATIVE/REGULAR ITEMS

Recognition

Mr. Dooley recognized Billy Hessler, a 4th grade student, who was the winner of the MTA Summer Reading Game.

Correspondence

Mr. Dooley read an excerpt from a letter received from Bill Passalacqua, Office of the Commandment, Norwich University, whose cadets attended and participated in the Ribbon Cutting Ceremony.

Donations

There were no donations.

SCHOOL COMMITTEE CHAIR REPORT

Ribbon Cutting Ceremony

Mr. Dooley thanked everyone who was involved in making the Ribbon Cutting Ceremony a complete success.

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NEST(Norfolk Elementary School Trust)

Mrs. Altham-Hickey reported on 2 Grants that were received by the Freeman-Kennedy School. Ellen Horton, a 5th grade teacher, received \$750.00 to purchase 27 headphones for the computer lab and the laptops used in her classroom environment (audio recording, pod cast, I-movie, etc.). Mrs. Altham-Hickey received \$350.00 that was used for the 6th grade students' class trip to Camp Bournedale, of which 12 scholarships were given out to families in need of financial assistance. Mrs. Altham-Hickey thanked Ann Mackenzie, 2nd Grade teacher at the H. Olive Day School, for writing a grant for the district in regards to an on-line resource for all teachers.

School Committee Retreat

Mr. Dooley reported on the School Committee Retreat, led by Glen Kutcher from MASC. It was a summation of the "Charting the Course" seminar.

School Partners

Mr. Dooley reviewed the current list of School Partners, noting that letters would be mailed to those whose contract is up for renewal in December and January.

Access Road

Mr. Dooley reported that the Building Committee would like to make the access road a permanent road to minimize the impact on Boardman Street. The Building Committee will be monitoring the traffic. The Principal and Superintendent would determine the best use of the road as far as traffic control for the school.

SUPERINTENDENT REPORT

Opening of Schools

Dr. Allardi reported that the school opening of the Freeman-Kennedy School and the H. Olive Day School both went remarkably smooth. As a reminder, the H. Olive Day School will be hosting their open house on Thursday, September, 20th; the Freeman-Kennedy School will be hosting their open house for grades 3 &4 on Monday, September 24th and for grades 5&6 on Monday, October 1st.

Teacher Evaluation

Dr. Allardi reviewed the new state teacher evaluation system and regulations as put forth by the Department of Education. Dr. Allardi suggested that the School Committee move forward adapting the contract language and rubrics as proposed with the option of revisiting the language, rubrics for classroom teachers and caseload educators at the conclusion of the first year of implementing the evaluation system.

MOTION

Mr. Peterson made a motion to adapt the Massachusetts Model Teacher Evaluation Systems' contract language for teachers and caseload educators; and the rubrics for classroom teachers and caseload educators with the option of revisiting all of the above at the conclusion of the first year of implementing the new teacher evaluation system. Mr. Doyle second. All in favor. **Motion Passed**

Introduction of Shared Technology Director

Dr. Allardi introduced the Technology Director (shared with the Town of Norfolk), Mr. Adam Steiner.

Other

Dr. Allardi introduced her Job Coach, for the "New Superintendent Induction Program", Jim Marini who will be working with Dr. Allardi as a mentor and resource.

Dr. Allardi provided the Committee with a copy of the DESE' Superintendents check list. It included a guideline of due dates for the Superintendent as well as the School Committee with regards to filing state reports.

COMMITTEE REPORTS

NEST

Mr. Dooley reported to the Committee that there are 2 people, Kristina McCarthy and Deb Shook who are interested in becoming members of NEST. This information will be recommended to the Selectmen, who then make the appointment.

King Philip School Committee Liaison Report

Mr. Chalmers reported that Community Outreach is creating a subcommittee, each town would create their own, to involve people on current events at King Philip. He is also working with the Technology Committee. The next KP School Committee Meeting will be Monday, September 17, 2012.

Policy Subcommittee

The state statute requires that the Bullying Prevention Policy be reviewed every year. The policy was reviewed. Due to the fact that this Policy was passed in December, there are no changes.

MOTION

Mr. Flaherty made a motion to accept the JICFB Bullying Prevent Policy with no changes. Mr. Doyle second. All in favor. **Motion Passed.**

2nd Readings

BEC Executive Sessions

GCF Professional Staff Hiring

New Business

The committee reviewed the applications for School Partners.

MOTION

Mr. Doyle made a motion to accept St. Jude CYO Basketball's application to become a School Partner. Mr. Chalmers second. Two in favor, 3 opposed. **Motion denied.**

MOTION

Mr. Peterson made a motion to accept NMM Pop Warner Vikings' application to become a School Partner. Mr. Flaherty second. All opposed. **Motion denied.**

Decision Items

MOTION

Mr. Flaherty made a motion to accept the minutes from the August 21, 2012 meeting. Mr. Peterson second. **Motion Passed.**

MOTION

Mr. Flaherty made a motion to adjourn the meeting at 9:15pm. Mr. Doyle second. All in favor. **Motion Passed.**

The next School Committee Meeting will be held on Tuesday, October 9, 2012 in the Media Center at the Freeman-Kennedy School.